



# Consigning Guidelines

Consignors receive 50% of the selling price if Guidelines are met (less a \$5.00 fee used for mailing checks, postage, signs, flyers, etc.) If the item does not comply with the Guidelines it will be discarded. Please understand, we do not have the resources to keep and sort your items that do not meet the Guidelines.

You price all your own items.

You price, & add description on all your Barcode tags generated off the NTY website.

If you want us to price, print, & tag your items we can do it for you. You will receive 30% of the selling price instead of 50%. However, this is limited & must be approved ahead of time by email. [Newtoyou2@bellsouth.net](mailto:Newtoyou2@bellsouth.net)

If you do not want your item to go on sale during any discount days:

- Mark "No Discount" when creating your Larger Barcode tags. This Red Dots the tag.
- The Smaller Barcode tags will need you to Red Dot the tags with a marker.
- Fill out a Red Dot Form.
- See the Red Dot Guidelines Section.

## Clothing Guidelines

- Current style
- Limit of 20 adult clothes
- No Men's Dress Pants
- No Men's Suits
- All Clothes on Hangers
- No Stains, Odors, Holes, Wrinkles, Missing Buttons
- No Tee Shirts
- Button, Snap, Zip All Items
- Separate by sizes and male/female
- Put your Barcode tag on the right side of each garment or item.

## Shoe Guidelines

- New or Excellent Condition
- Label the bottom of one shoe with Barcode tag.
- On the bottom of the other shoe, write your account # on masking tape.

## Toy Guidelines

- Working condition with batteries, cords, & all parts.
- Games, puzzles (new only) must have all pieces.
- Multiple pieces must be taped together with the account number on each piece.
- All small pieces need to be in a Ziploc bag with the Barcode tag you generated off the NTY website on the outside stapled shut.
- No stuffed animals.
- If not packaged correctly, batteries not included, or not in working condition; we will not take it or it will be discarded.

## Rug Guidelines

- Must be rolled up with the print where you can see it.
- Must be tagged with the Barcode tag you generated off the NTY website.
- No stains.
- No odors.
- Vacuum before consigning.

## Furniture Guidelines

- Must be clean.
- No stains
- No pet hair.
- No bugs.
- No cobwebs.
- No odor.
- Must be tagged with the Barcode tag you generated off the NTY website.
- Must be in working condition.
- Must have all parts.

## Miscellaneous

- Limit of 20 Jewelry items.
- Must be tagged with the Barcode tag you generated off the NTY website.
- Purses & Wallets must be current style.
- No Bike Helmets.
- No Porcelain Dolls.

## Household Guidelines

- Must be tagged with the Barcode tag you generated off the NTY website.
- Items must retail for at least \$5.00
- Working condition with batteries, if needed.
- Must have all pieces, & label each piece.
- Limit 10 books.
- No self-help or out dated books.
- Only flat screen TV's.
- Only flat screen computer monitors.
- No Keyboards or Printers unless they are new in box.
- No old stereos, no outdated cell phones or cases.
- Current electronics only.
- Put small pieces in Ziploc bag with the Barcode tag you generated off the NTY website on outside of bag.
- If a set of dishes are sold together, label each piece of the set with your account on masking tape. Place the Barcode tag on only 1 piece of the set.
- ALL bedding must be New in a plastic Ziploc bag.
- Label outside of bag with Account # & # of pieces.
- No Comforters or Bedspreads unless Brand New and in a Bag. Current style.
- Curtains must have size and number of pieces on label.
- No Cornice boards.
- No single sheets or pillow cases.
- Linens must be in clear plastic with the bag labeled & the linen labeled.
- No wooden shelves or wooden shelving
- Picture & Picture frames must have a value of at least \$5.00

## Red Dot Items

If you RED DOT any item you must:

- When generating your Larger Barcode tags from the website; you select No Discount. This will create a No Discount Red Dot on the Barcode tag.
- When generating the smaller Avery 2150 Barcode tags; you will need to take a Red Marker & dot the tag.
- Fill out a RED DOT form before your appointment.
- Give NTY the completed RED DOT form at your appointment.
- The item to be Red Dotted Must be New or have a value of at least \$10.00
- Do not remove a RED DOT on your item without first telling New 2 You.
- We can remove RED DOTS. We cannot add RED DOTS.
- Realize that NTY is not responsible if your item is sold at a discounted price if you chose not to do any of the above.

## **NTY will sort:**

- Kids Clothes
- Purses over \$15
- Shoes over \$15
- Specialty Jewelry over \$15
- Baby Items

## **NTY will NOT sort:**

- Adult Clothes
- Seasonal Items (Christmas, Easter, Winter)
- Books
- Toys
- Videos
- Tools
- Men's Items
- Linens
- Crafts
- Pictures
- Make Up
- Misc. Items
- Jewelry less than \$15
- Purses less than \$15
- Shoes less than \$15
- Household Items

NTY may consider leaving larger more expensive items such as furniture, expensive household items, expensive toys and larger baby items over till the next sale. You must check with NTY to see if this could be an option with your merchandise.

### **What Happens When I Consign My Items?**

- We try to sell your items for the most money. Our goal is for you to take home money and not your unsold items.
- If an item seems to be slow selling, we may choose to reduce the price to sell your item.
- If you would like to come and get your Unsorted Items, you can do so on Pick Up Day. (NTY will only sort the items listed above.)

REMEMBER – If you choose to pick up your unsorted items,

It Will Be Your Responsibility to:

1. Go find your items in the store on Pick Up Day.
2. Bring them to a NTY employee.
3. Have the NTY employee check your items before leaving.

Any items that are not picked up at the end of each seasonal sale will become the property of NTY; unless you have made arrangements with NTY to leave your larger more expensive items until next sale.

**NTY Has Been in Business for 22 Years and it is Our Goal to Sell Your Items for the Highest Price Rather Than Have to See You Take Your Items Back Home.**

**Allowing Us to Guide You Will Help with the Sale of Your Items.**

**Thank You for Trusting Us.**